

1st Choice Discos Booking Form

Once you have received confirmation either by telephone or email that we will be available for your function you will need to complete this form and return it to us by post along with the deposit or payment in full by a cheque made payable to **Daren Higginbotham** or confirmation that you have paid online from our website.

This form need to be returned to :-

Mr D Higginbotham
1st Choice Discos
11 Lynwood Drive
Mytchett, Surrey
GU16 6BT

Name

Telephone

Email address

Full address including postcode

Booking reference we give you

Date of function

Start & finish time of function

Full address of function including postcode

I wish to book 1st Choice Discos for the function detailed above . I also agree to the terms and conditions which I confirm I have viewed or printed from the 1st Choice Discos website. Please note if you have any difficulty printing out or viewing our Terms and Conditions a hard copy will be supplied on request.

Signature.....

Print Name.....

Date.....

Amount due

Deposit paid

Balance payable

Please circle payment method below

Cheque enclosed

Payment made online

1st Choice Discos Terms and Conditions

1. In the event of a customer wishing to cancel a booking, any deposit paid will be forfeited. If the cancellation is made within 21 days of the performance date, full payment will be applied for by 1st Choice Discos. The minimum deposit is £50.00.
2. Whilst 1st Choice Discos will use their best endeavours to attend the function or provide an alternative discotheque to give a satisfactory performance, should in the unlikely event that we be prevented from doing so for any reason outside our control (including severe weather, sickness, equipment failure or mechanical breakdown), we shall not incur any liability for non appearance.
3. Licences for performances of recorded music are only required at public events. It is the customer's responsibility to ascertain whether or not a licence is required and entirely his/her responsibility to obtain such licences.
4. The customer will allow the 1st Choice Discos adequate setting up time prior to the performance and sufficient time afterwards to dismantle and remove equipment from the venue.
5. The customer will provide adequate supervision of all its guests and/or customers and/or staff at the venue, and will be liable for any loss or damage to the equipment caused by guest's customers or staff.
6. The customer warrants that he/she is entitled to use the venue for the purposes of the event and performance.
7. The customer will provide facilities where the disc jockey and/or assistants may rest or change, prior to; during or after the performance.
8. 1st Choice Discos personnel will conduct themselves in a proper manner throughout their attendance at the venue, and will respond to the customers' requests as to the volume levels, sitting of equipment, and/or any other reasonable requests.
9. 1st Choice Discos personnel shall in no way be liable for any breach of laws, bylaws or conditions under which any premises or property are leased, hired or entrusted to the customer.
10. 1st Choice Discos shall expect reasonable access to the property and earthed mains electricity supply of sufficient kilowatt rating to allow the safe usage of the required equipment for the performance. If in the opinion of 1st Choice Discos the power supply is inadequate; then we may reduce the amount of equipment accordingly, without prior consultation with the customer.
11. Once we have confirmed your booking either by email or telephone we require you to complete sign and return the booking form along with the deposit or the full payment if you prefer. We will accept payment by cheque or PayPal. If you use the PayPal option on our website you will be taken to a secure area so you can make payment by debit or credit card. Please note you do not need a PayPal account to use this facility. The balance must be paid on the day of the function in full prior to the event commencing.
12. We suggest you print out these terms and conditions and keep a copy for your records as once a deposit is paid it is assumed that you have agreed with these terms.